

## Occupation: Sustainable Work Practices Officer

**Job Description:** employees work as a supervisor or a team leader, possibly in an off-site environment. Information on sustainable work practices would be implemented internally and/or externally, for clients. The position may be in a medium to large company implementing internal and external operational sustainable practices, or in a small company advising external clients.

**Qualification:** BSB40807 Certificate IV in Frontline Management

This qualification reflects the role of individuals who take the first line of management in a wide range of organisational and industry contexts. They may have existing qualifications and technical skills in any given vocation or profession, yet require skills or recognition in supervisory functions. Typically they would report to a manager.

The Business Services BSB07 Training Package guidelines, with the incorporation of a sustainable elective have been applied to create this occupational profile:

<b>10 Units Required</b>	
<b>Core Units</b>	
BSBMGT401 A	Show leadership in the workplace
BSBMGT402 A	Implement operational plan
BSBOHS407 A	Monitor a safe workplace
BSBWOR402 A	Promote team effectiveness
<b>Elective Units Selected</b>	
BSBINN301 A	Promote innovation in a team environment
BSBMGT403 A	Implement continuous improvement
BSBADM409 A	Coordinate business resources
BSBRISK401 A	Identify risk and apply risk management processes
BSBWOR401 A	Establish effective workplace relationships
BSBSUS501 A	Develop workplace policy and procedures for sustainability